

This Volunteer Information Booklet is aimed at providing potential volunteers with an insight into the operations of South West Community Transport, the types of roles available for volunteers and the support system in place for volunteers

South West Community Transport

South West Community Transport provides transport services to the frail aged, younger people with disabilities and their carers.

Areas Covered

We provide services to the above target group from Camden, Campbelltown, Fairfield, Liverpool and Wollondilly.

Types Of Services Offered

Transport is provided for:
G.P. and Specialist appointments
Hospital Visits
Medical appointments, therapy etc
Physio
Shopping
Social outings

Vehicle Fleet

The fleet consists of a variety of vehicles to assist us in addressing the needs of individual clients. 22 seater, 15 seater, 8 seater mini buses as well as station wagons.

Training

New Volunteers are provided with on the road orientation by existing team members.

Orientation sessions include:

- Home & Community Care Orientation
- Communication
- Confidentiality
- Mobility Aids
- Team participation
- Occupational Health and Safety

Ongoing training and support is provided to all team members on a regular basis

Reimbursement

Volunteers are reimbursed for all out of pocket expenses.

Volunteers driving to our compounds to access vehicles are reimbursed for the kilometres driven.

If a volunteer is working over the lunch period reimbursement up to \$5 is provided.

Meetings

Sharing of information is an important ingredient in the success of our Service. Regular meetings and training sessions are held for team members.

How do I Become A Volunteer?

To become a volunteer please contact the Co-ordinator on 4629.6888 and we will make arrangements to meet with you and discuss the service and the type of volunteering which may interest you

How often would I be required?

This depends on the time you have to offer.

One day a week or fortnight would be a great help to the Service and clients.

How many hours a day would I be required to work?

Again this depends on the time you have available. It will also depend on the volunteer position you undertake.

Will I receive support if I need it?

Yes. We work as a team and support each other on a daily basis.

We also have support systems in place for all our team members.

Volunteer Positions

There are several ways that volunteers assist our service in providing transport services.

- ✓ Car driver
- ✓ Bus or Car Carer
- ✓ Client Carer
- ✓ Office Assistant

Car Driver

This position requires a "C" class or higher licence. Car Drivers drive a station wagon and normally provide transport to medical appointments which may be located outside the area

Bus or Car Carer

This position entails escorting the driver on either a bus or car and providing assistance to clients during the provision of transport services.

Client Carer

This position provides assistance to clients on a one on one basis, usually at social venues.

Office Assistant

Volunteers assist with general office duties including typing, filing and undertaking of specific projects

SOUTH WEST COMMUNITY TRANSPORT

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Narellan, NSW 2567

Vehicle Compounds:

Liverpool
Smeaton Grange

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Information

Booklet

2007